

NORTHLAND PUBLIC LIBRARY
CONFIDENTIALITY OF CIRCULATION RECORDS

Based on the powers vested in the Board of Trustees of Northland Public Library and pursuant to the recommendations of the Council of the American Library Association, the Northland Public Library adopts the following policy on the confidentiality of library records:

The Northland Public Library specifically recognizes that its circulation records and other records identifying the names of library users with specific materials are confidential in nature in accordance with Pennsylvania law (24 PA Cons. Stat. Sec.4428.) The Library record of a child has the same confidentiality protection under Library policy. No such records shall be made available to any agency of state, federal, or local government, or to any individual not specifically authorized by the Executive Director, except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative investigatory power.

Upon receipt of such process, order, or subpoena, the Library's officers will consult their legal counsel to determine if such process, order, or subpoena is in proper form and if there is a showing of good cause for its issuance in a court of competent jurisdiction. If the process, order, or subpoena is not in proper form or if good cause has not been shown, the Library will object to the issuance of any information thereunder.

References

24 PA Const.Stat. Sec. 4428: Library Circulation Records

American Library Association, Confidentiality of Library Records Policy (52.4)

American Library Association, Privacy: An Interpretation of the Library Bill of Rights

Adopted NPLA Board: 3/15/11